

## **Organizational Action Plan**

1. How does this training fit into your organizations' Mission and Vision statement?
2. What is your commitment to implementing this program within your organization?
3. Explain any barriers to this commitment.
4. Do any of your policies and procedures need changed or revised?
5. What is your goal/what would you like to see happen with this program?
6. What steps need to be done and what is timeline for those steps?
7. Who will do it? Who else needs involved in the process?

<b>Action Planning</b>		
What needs to be done?	When will it be done? (Timelines)	Who will do it?